

PhiGEPS

Workshop with Merchants

December 10, 2018





Agenda



**PhilGEPS
Modernization**

01



Virtual Store

02



**Registration, Eligibility
Requirements, and
Platinum Membership
Certificate : A review**

03



Q & A

04

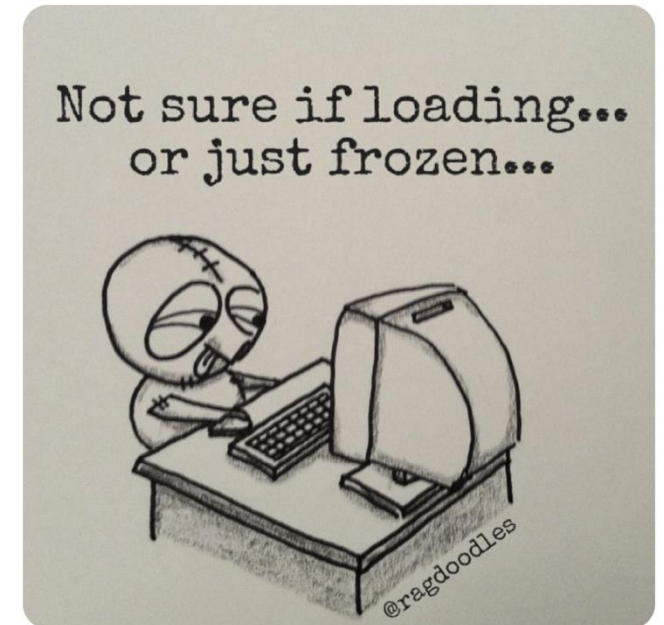


Modernization of PhilGEPS



Responsiveness of the current PhilGEPS has become intermittent...

- Written in 2004
- Technology is 14 years old to date



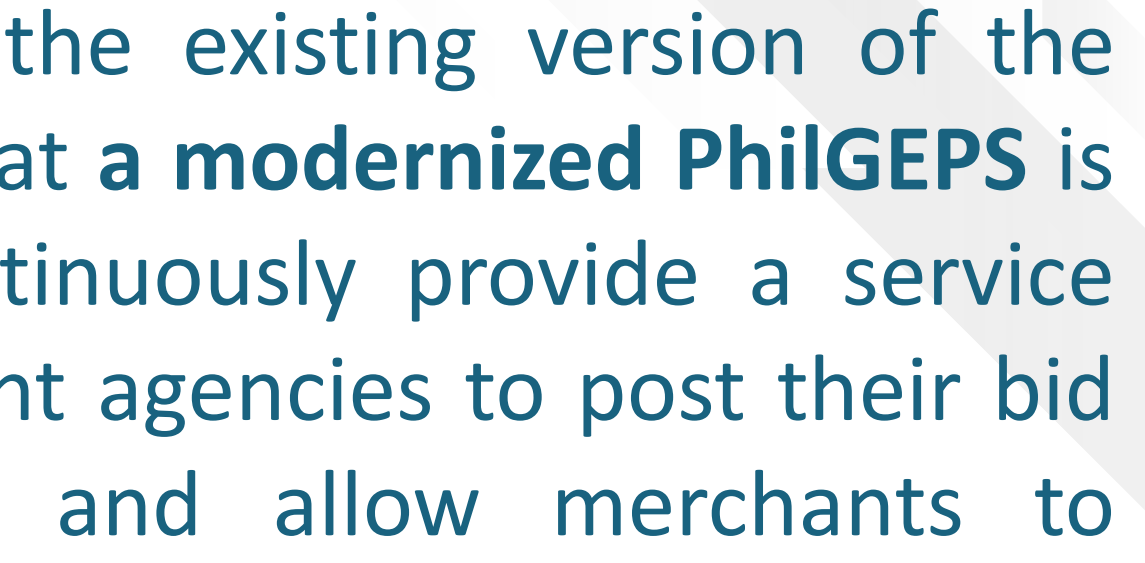
Objectives

This project aims to upgrade and enhance the current PhilGEPS to


-  **Improve Reliability** 
-  **Improve Performance** 
-  **Increase Number of Users Accessing the Site** 



PhilGEPS 1.5



- ◆ This intends to replace the existing version of the system until such time that **a modernized PhilGEPS** is up and available to continuously provide a service that will allow government agencies to post their bid and award information and allow merchants to maintain current and updated registration and eligibility documents, with ease.



Existing Features / Functions

Electronic Bulletin Board

- Procuring Entities:
 - Create/post bid notices (Invitation to Bid), bid supplements and award notices
 - Upload Bidding Documents
 - Upload approved contract & NTP
- Merchants:
 - Search and browse procurement opportunities

Subscriber Registry

- Central registration for:
 - merchants
 - procuring entities
 - auditors

Automatic Notification

- Automatic notification of bid opportunities matching the business category of registered merchants
- Sent to merchant's registered email address

Government of the Philippines-Official Merchants Registry (GOP-OMR)

- Allows merchants to upload digital copies of eligibility documents

**Merchants – collective term for PhilGEPS registered suppliers, manufacturers, distributors, contractors and consultants*

Existing Features / Functions carried over to MGEPS

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Additional Features / Functions in the Modernized GEPS

Annual Procurement Plan

- Allows procuring entities to:
 - Upload filled-out APP template
 - Modify APP

e-Catalogue

- Procurement Service and Merchants:
 - Post common-use and non-common-use goods, supplies, equipment & materials
 - Update/upload new item versions
 - Receive requests for quotations / purchase orders
 - Submit quotations
- Procuring Entities:
 - Search/view item listings uploaded by merchants
 - Compare items and prices from different merchants
 - Order items on-line
 - Request/receive quotations
 - Send purchase orders

e-Bid Submission

- Merchants:
 - On-line submission of bids
- Procuring Entities:
 - Open electronic bids
 - Record bid evaluation
 - Invite LCB/HRB for post qualification

Contract Management

- Allows for management and monitoring of:
 - Contract performance
 - Contract payments
 - Contract variations
 - Contract extension
 - Contract cancellation
 - Contract completion
 - Final evaluations
 - Guarantees
- Supports preparation and processing of invoices
- Supports management of liquidated damages

Additional Features / Functions in the Modernized GEPS

e-Payment

- Capturing and recording of fees (e.g. membership fees, bid document fees, etc.)
- Connectivity with bank/e-payment gateways

e-Reverse Auction

- Merchants offer their items and try to outbid one another
- Contract is awarded to the merchant with lowest bid offer

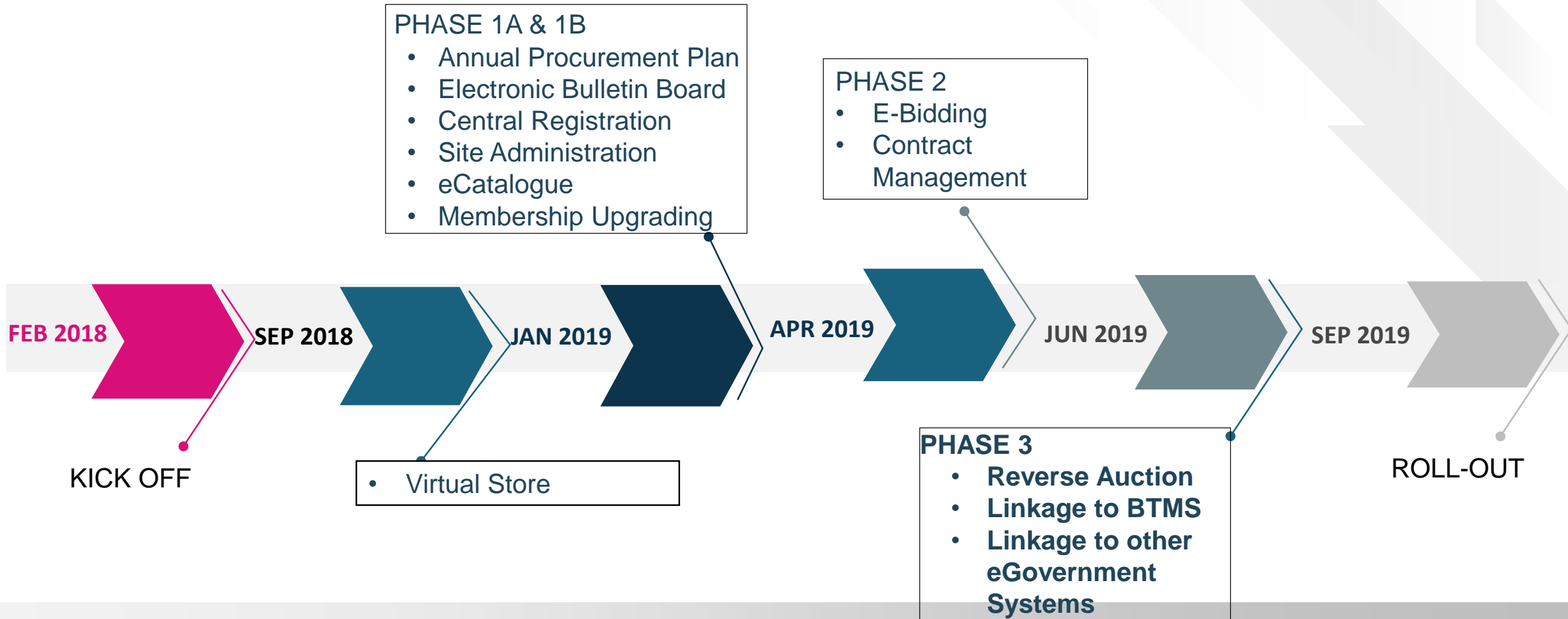
Analytics

- Statistical procurement reports
- Graphical data analysis of procurement data

System Linkages

- Links with business registries:
 - DTI's Philippine Business Registry
 - BIR's Tax Clearance System
- Link with OPPCIS
- Link with BTMS

mPhilGEPS Milestones



Virtual Store

It refers to the online service of the PhilGEPS that allows government agencies to view, search, select, and procure **Common Use Supplies and Equipment (CSE)** from the Procurement Service (PS).





Features



Faster procurement and ordering process for CSE



Easier payment process on orders through the **eWallet**



Real-time stock level and prices are readily available



No agency reservations due to limited stock;

VS Process

Manual Process

5. Get the items
(Pickup/Delivery)

1. Agency Uploads APP-CSE

2. Deposit funds
to eWallet

4. Buy CSE

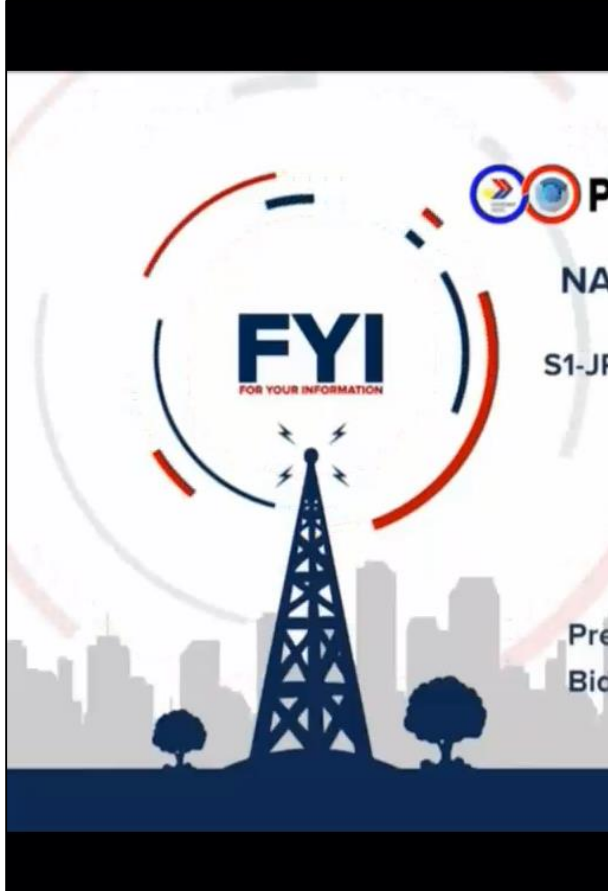
3. Go to Virtual Store



Registration, Eligibility Requirements and Platinum Membership Certificate



Flashing of Notices in PTV4



SUBJECT : PUBLICATION/FLASHING OF NOTICES OF MAJOR
PROCUREMENT PROJECTS THROUGH PTV 4

DATE : 29 November 2017

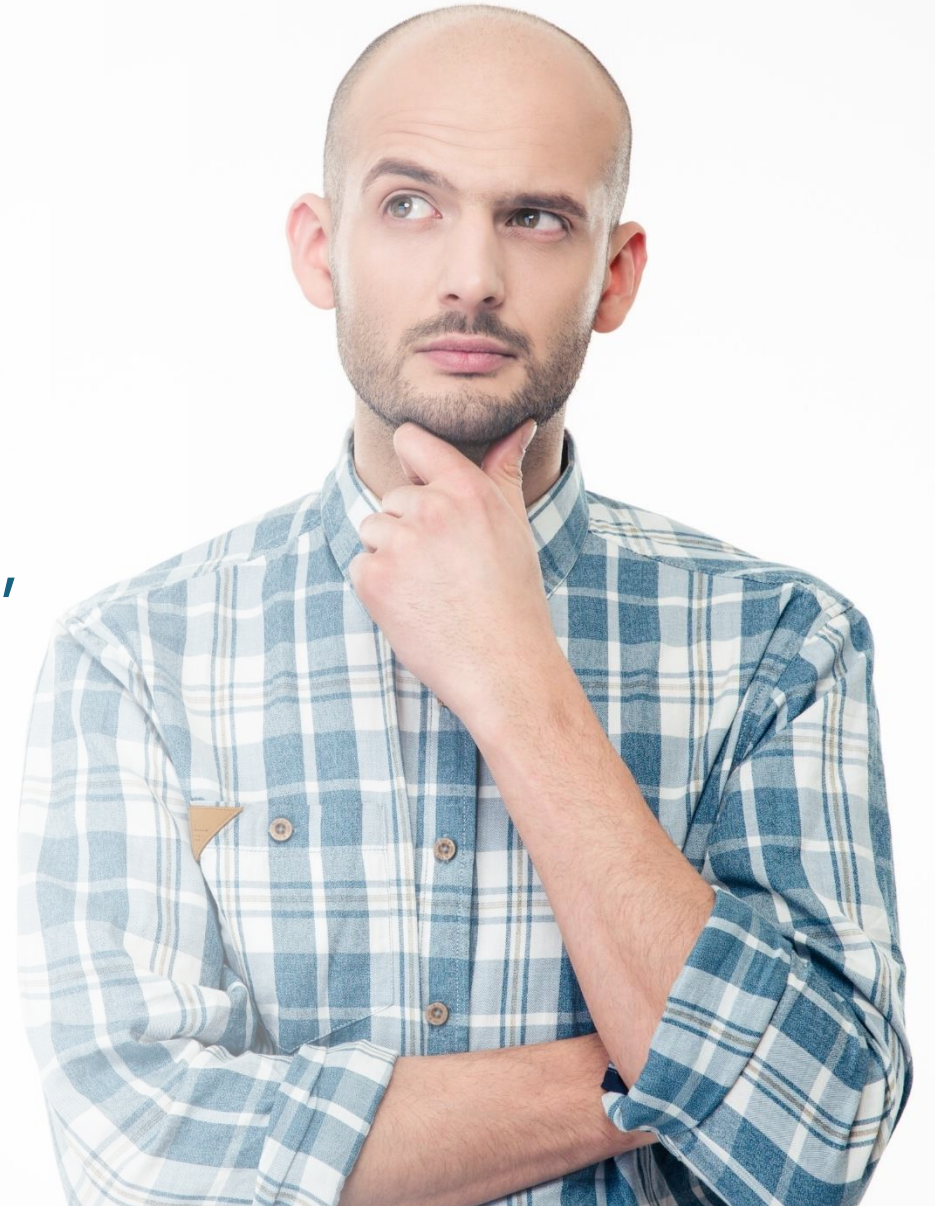
Pursuant to Section 28, Article II of the 1987 Constitution which provides that the State shall adopt and implement a policy of full public disclosure of all its transactions involving public interest, PTV 4 is hereby DIRECTED to publish/flash the notices of major procurement projects of all government agencies, subdivisions, and instrumentalities, including government-owned or- controlled corporations, state universities and colleges, and local government units, in coordination with PhilGEPS.

PhilGEPS, as the single, centralized electronic portal that serves as the primary and definitive source of information on government procurement, is hereby DIRECTED to provide the necessary information that PTV 4 will need in order to perform the task stated above.



What is GOP-OMR?

“The **Government of the Philippines-Official Merchants** refers to the centralized electronic database of manufacturers, suppliers, distributors, contractors, and consultants developed and maintained by the PhilGEPS office pursuant to Section 8.2.2 of the Revised IRR of R.A. 9184.”





General Provisions

- 4.1. The GOP-OMR shall be the centralized electronic database of merchants for purposes of government electronic procurement.


Subject to Sections 7 to 9 herein, all existing registries of merchants, electronic or manual, used and maintained by procuring entities for government procurement shall be integrated with the GOP-OMR.

- 4.2. The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.
- 4.3. A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.
- 4.4. The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.



GPPB issued **Circular 07-2017** Deferring the Mandatory Submission of PhilGEPS Certificate of Registration and Membership

- Bidders may still submit their Class “A” Eligibility Documents required to be uploaded and maintained current and updated in the PhilGEPS pursuant to Section 8.5.2 of the same IRR, or if already registered in the PhilGEPS under Platinum category, their Certificate of Registration and Membership in lieu of their uploaded file of Class “A” Documents, or a combination thereof.
- In case the bidder opted to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184;



Manufacturers, suppliers, distributors, contractors and/or consultants are mandated to register with PhilGEPS and provide a PhilGEPS registration number in the following alternative methods of procurement as a condition for award:

- **Direct Contracting**
 - **Shopping 52.1b**
 - **Take-over of contracts**
 - **Highly Technical Consultants**
 - **Small Value Procurement**
 - **Lease of Real Property**
 - **Scientific, Scholarly or Artistic Work, Exclusive Technology and**
 - **NGO Participation**
- 
- 



Except for the following;

- **Shopping under unforeseen Contingency**
 - **Emergency Cases**
 - **Agency to Agency**
 - **Defense Cooperation Agreements**
 - **Community Participation**
 - **United Nations Agency, International Organizations
International Financing Institutions**
- 
- 

Steps



UPLOAD YOUR COMPLETE DOCUMENTS

Go to www.philgeps.gov.ph then click UPGRADE TO PLATINUM button



PAY PHP 5,000.00

Upon approval of the documents, payment details will be sent via the registered email. Suppliers must use the indicated information upon payment via LandBank of the Philippines or Cashier at PhilGEPS Ortigas Office.



PROVIDE A COPY OF O.R. OR ONCOLL PAYMENT SLIP

Upon payment, Supplier shall provide the Official Receipt or validated oncoll payment slip to the PhilGEPS by replying to the email received regarding payment or via walk-in.

Upon validation of the payment, PhilGEPS will provide a copy of the Certificate of Platinum Membership to the Supplier via email (if online application) or printed copy (if walk-in).

Steps

[Home](#)[Announcements](#)[Opportunities](#)[Open Data](#)[About Version 1.5](#)[LOGIN AS SUPPLIER / CSO](#)[LOGIN AS BUYER / OTHER USERS](#)

Philippine Government Electronic Procurement System

Open . Transparent . Competitive Marketplace

[REGISTER NOW](#)[PLATINUM MEMBERSHIP PAGE](#)[BID DOCUMENT UPLOADER](#)[GENERATE TEMPORARY PASSWORD](#)

The PhilGEPS is the single centralized electronic portal that serves as the primary

Steps

[Home](#)[Announcements](#)[Opportunities](#)[Open Data](#)[2017 PBB](#)[LOGIN AS SUPPLIER / CSO](#)[LOGIN AS BUYER / OTHER USERS](#)[Home](#) / [Platinum Membership](#)

Platinum Membership

Pursuant to Section 8.5.2 of the Revised IRR of RA 9184, all bidders shall upload and maintain in PhilGEPS a current and updated file of the following Class "A" eligibility documents under Sections 23.1(a) and 24.1(a) of the same IRR:

- **Business Registration Certificate**
- **Mayor's or Business Permit or its equivalent document**
- **Tax Clearance**
- **Philippine Contractors Accreditation Board (PCAB) license and registration, and**
- **Audited Financial Statements (AFS)**

These documents shall be accompanied by a **Sworn Statement** (click [here](#) to download template) stating that the submitted documents are complete and authentic copies of the original, and all statements and information provided are true and correct.

Please take note of the following reminders before proceeding to the next page:

- Scan all your documents completely and properly. Make sure that details are **clear and readable**.

This facility is for **new, update and renewal** of platinum membership certificate. Only **registered suppliers** can use this facility and only applications submitted via this facility will be processed..

[Upgrade to Platinum](#)

Relevant Downloads

[User Guide](#)[Advisory to Suppliers on the New Facility for the Submission of Platinum Membership Applications](#)

Steps

PHILGEPS PLATINUM MEMBERSHIP APPLICATION FORM

* Organization Name

Enter client's organization name

* PhilGEPS User ID

Enter user name

* Contact Name

Enter client's name

* Email Address

Enter client's email address

Kindly consolidate all the scanned copies of eligibility document into 1 .zip or .rar file. Please note that the maximum file size is 10 MB. Use the button below to upload the file.

Choose File No file chosen

Submit

Status of Application

Approved

Payment details will be sent via email

Settle payment via LBP or PhilGEPS Cashier

Provide copy of O.R. or Oncoll Payment Slip

Issuance of Certificate of Platinum Membership

Disapproved

Notification will be sent via email

Fill-up application form

Reminders in using the new facility

Available only to PhilGEPS
registered suppliers

Scan documents
completely and properly

Collate scanned
documents in one (1) .zip
or .rar file

File size should not exceed
10 MB

Provide a valid, active and
accessible email

Platinum Certificate

A new format for the PhilGEPS Certificate of Registration (Platinum Membership) will be issued starting **29 January 2018**, pursuant to Section 4 of the Guidelines for the Use of the Government of the Philippines – Official Merchant's Registry (GoP-OMR).

Below are the notable changes in the new certificate:

- ✓ Documentary Stamp Tax is now at Php 30.00
- ✓ Inclusion of a "Reminders" page

A sample of the new certificate may be viewed here (<https://goo.gl/nR7yQG>).

All existing Platinum Membership certificates are still valid until expiration date. However, merchants who wish to obtain a copy of their new certificate may send a request at supplier@ps-philgeps.gov.ph.



Platinum Certificate

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

**CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)**

THIS IS TO CERTIFY THAT

ABCD MERCHANDISE
Raffles Corp Center, Emerald Avenue
Pasig City Metro Manila

is registered in the Philippine Government Electronic Procurement System (PhilGEPS) on 18-Mar-2013 pursuant to Section 8.3 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that ABCD MERCHANDISE has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof. The Procuring Entity reserves the right to verify, validate and ascertain the authenticity, completeness and truthfulness of all the submitted documents during the post-qualification process.

This Certificate is valid until 25-Jan-2019.

Issued this 25th day of January, 2018.

Rosa Maria M. Clemente
ROSA MARIA M. CLEMENTE
OIC, Deputy Executive Director V

Documentary Stamp Tax Paid Php 30.00

PhilGEPS Registration No: 2013-98569
Certificate Reference No: 2018019999

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REMINDERS ¹

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PhilGEPS Registration No: 2013-98569
Certificate Reference No: 2018019999

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¹ Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

"Annex A"

List of Eligibility Documents

of
ABCD MERCHANDISE
Raffles Corp Center, Emerald Avenue
Pasig City Metro Manila

DTI Certificate	Expiration Date : 24-May-2018 DTI Certificate Number : 9384537 Signatory : Gregory L. Domingo Registration Date : 24-May-2017
Mayor's Permit	Expiration Date : 31-Dec-2018 Permit Number : 2018-0012345 Place of Issue : Bacolod City Signatory : Juanito Dela Cruz Issuance Date : 03-Feb-2018
Tax Clearance	Expiration Date : 26-May-2019 TCC Number : NO-ARMD-05-26-R0128-2017 Signatory : Maria Josefa Santos Issuance Date : 26-May-2018
Audited Financial Statement	Date of Filing : 03-Mar-2017 Current Asset : PHP 10,900,776 Total Asset : PHP 20,910,356 Current Liabilities : PHP 5,950.76 Total Liabilities : PHP 5,950.76 Name of Auditor : Jose Mercado Jr. BIR RDO Code : 77
PCAB License	Expiration Date : Issued By : Issuance Date : License Number : License First Issue Date : Principal Classification : Category :

PhilGEPS Registration No: 2013-98569
Certificate Reference No: 2018019999

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Thank You!



ROSA MARIA M. CLEMENTE

**OIC-Deputy Executive
Director V, PS-PhilGEPS**

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